



REPLY TO
ATTENTION OF:

DEPARTMENT OF THE ARMY
INSTALLATION MANAGEMENT AGENCY
HEADQUARTERS, U.S. ARMY GARRISON, ALASKA AND FORT RICHARDSON (PROV)
724 POSTAL SERVICE LOOP #6000
FORT RICHARDSON, ALASKA 99505-6000

IMPA-FRA-ZA

11 MAY 06

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: United States Army Garrison, Alaska (USAG-AK) Fort Richardson
Well-Being Action Council (WBAC)

1. Name of Committee: Fort Richardson, Alaska (FRA) Army Well-Being Action Council (WBAC).
2. Date Established: The FRA WBAC was officially established in April 2003.
3. Category, Type and Date to be Terminated: The WBAC is a FRA decision making body operating continuously IAW the FRA Army Well-Being MOI dated March 2003 and Chapter 4, AR 15-1, Committee Management.
4. Purpose: The WBAC is responsible to the USAG-AK and Garrison Commander for:
 - a. Providing strategic oversight of a holistic Well-Being process.
 - b. Identifying required policies for Army Staff development and FRA Garrison Commander approval necessary to achieve the Army's Well-Being End-State. The WBAC is responsible to the USAG-AK and USARAK senior leadership for recommending major management strategies, policies, plans and programs pertaining to the Well-Being of all constituent groups, to include:
 - (1) Ensuring the integration and synchronization of the goals, strategies and objectives of Well-Being related programs and functions.
 - (2) Ensuring the establishment, modification and validation of standards for all Well-Being related programs.
 - (3) Monitoring and reporting on the progress of implementation plans and the status of performance measures for Well-Being related programs and functions.
 - (4) Monitoring the impact of Well-Being on Army Readiness and establishing direction to improve Army Readiness through Well-Being related programs.

(5) Ensuring that the prioritization and allocation of Well-Being resources is based upon established, validated requirements and risk management strategies.

(6) Identifying resources actions necessary to support Army Well-Being.

(7) Validating Well-Being marketing strategies for both internal and external audiences.

(8) Ensuring the Well-Being process is fully integrated into and synchronized with other related processes such as budget, manpower, transformation, mobilization, deployment, etc.

5. Direction and Control:

a. The Garrison Commander has primary responsibility for developing and promulgating policy and establishing objectives, guidance and procedures for the integration of Army Well-Being related programs. The aim of such integration is to maximize efficiency and effectiveness in the achievement of The Army's Well-Being Strategic Goals and End-State.

b. The Well-Being Management Office staff, working with the FRA WBAC, have primary responsibility for developing policies pursuant to the Garrison Commander's approval and establishing objectives, guidance, and procedures for the management and operation of the individual Well-Being related programs for which they are responsible. Policies, plans and initiatives that pertain to Army Well-Being will be integrated into FRA's overall plan to achieve the Army Well-Being End-State by the Garrison Commander and the WBAC using the Well-Being Process.

6. Authority:

a. The Army Vice Chief of Staff approved the concept for the WBAC on 9 February 2001 and formally directed implementation by approving the Army Well-Being Campaign Plan on 28 August 2001.

b. Responsibilities for integrating Army Well-Being are outlined in the Well-Being Organization & Operation, approved 18 October 2004.

c. Responsibilities associated with the WBAC are included in the USAG-AK Well-Being MOI dated March 2004 and the WBAC membership appointment memorandum dated 10 October 2005.

IMPA-FRA-ZA

SUBJECT: United States Army Garrison, Alaska (USAG-AK) Fort Richardson
Well-Being Action Council (WBAC)

7. Administrative Support and Staff Arrangements: The USAG-AK Well-Being Coordinator, closely working with the FRA Deputy to the Garrison Commander, is executive agent for the WBAC and is responsible for scheduling its meetings and providing administrative support.

8. Composition:

a. Voting Members:

- (1) CDR, USAG-AK&FR, Chairperson
- (2) Deputy to the Garrison Commander, USAG-AK&FR, Alternate Chairperson
- (3) CSM, USAG-AK&FR
- (4) CDR, 4/25 ABCT
- (5) CDR, STB
- (6) CDR, Troop Medical Clinic
- (7) CDR, 59th SIG BN
- (8) CDR, ARCTIC MP BN
- (9) CDR, 716th EOD
- (10) CSM, 1102nd GSU
- (11) AKNGB Representative
- (12) BOSS Representative
- (13) Coordinator, Mayor Program
- (14) President, Retiree Council
- (15) Civilian Employees Representative
- (16) Veterans Representative
- (17) EO Representative
- (18) EEO Representative
- (19) CDR 167 BSB
- (20) CDR 4-25 BSTB
- (21) CDR 3-509
- (22) Junior Enlisted Family Member Representative
- (23) Officer Family Member Representative

b. Non voting members:

- (1) Well-Being Coordinator
- (2) Installation Chaplain
- (3) DIR, DPW
- (4) DIR, DOL
- (5) DIR, MWR
- (6) DIR, DHR

- (7) DIR, DOIM
- (8) AFAP Manager
- (9) Installation Safety Representative
- (10) PAO Representative
- (11) SJA Representative
- (12) G1, USARAK
- (13) AAFES Representative
- (14) DECA Representative
- (15) ACS Representative

9. Committee Level and Other Data:

a. WBAC Proceedings.

(1) The Garrison Commander will serve as Chairperson of the WBAC. In his/her absence, the Deputy to the Garrison Commander will assume the Chairperson's duties.

(2) The quorum required to conduct WBAC business will be 12 voting members.

(3) A board member who is unable to attend a scheduled meeting may send an appropriate representative or delegate his or her vote to another member (the delegated vote will not be counted for purposes of determining whether a quorum is present). The delegation of a member's vote to another member (other than the appointed representative) must be communicated by the absentee member to the Well-Being Management Office prior to the WBAC meeting.

(4) The WBAC will generally convene bi-monthly and may convene at other times at the discretion of the Chairperson.

b. Standing Committees.

(1) Standing committees will be formed as necessary under the purview of the WBAC to provide advice and recommendations on specific functional Well-Being issues. If established, a policy memorandum governing their membership, term, purpose and responsibilities must be drafted and approved by the Garrison Commander.

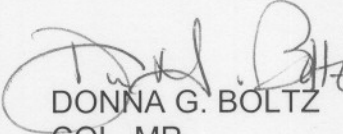
IMPA-FRA-ZA

SUBJECT: United States Army Garrison, Alaska (USAG-AK) Fort Richardson
Well-Being Action Council (WBAC)

(2) With the Garrison Commander's approval, an AD HOC committee, chaired by the Deputy to the Garrison Commander, may be formed to facilitate the work of the WBAC.

10. Correspondence: Official communications to the WBAC may be addressed to the USAG-AK Well-Being Coordinator, Fort Richardson, Alaska.

11. Date Charter updated and Filed: 15 March 2006.


DONNA G. BOLTZ
COL, MP
Commanding

Distribution:
FRA WBAC Members